

NYAKA AIDS FOUNDATION

JOB TITLE: COUNTRY MANAGER

Nyaka AIDS Foundation is a Non-profit organization running 2 orphans schools in Kanungu and Rukungiri Districts in Uganda and several community development projects with the communities in which the schools are located.

REPORTS TO: Executive Director through Chair of the board in Uganda.

DIRECTLY SUPERVISES: All staff in Uganda

MAIN PURPOSE:

-To effectively manage all Nyaka's programs and activities in order to meet its goals and objectives.
-To ensure proper management and accountability of all Nyaka's human, financial, and material resources in accordance with set regulations and guidelines.

MAIN FUNCTIONS:

-To represent the organization to the outside world in a manner befitting the parent organization.

-To formulate and review the policy and strategic frameworks for efficient and effective implementation of Nyaka's programmes.

-To mobilize and promote stakeholder collaboration and networks for promotion of the Nyaka mission.

-To develop and support an institutional framework (information channels and infrastructure) for promotion of Nyaka's vision, mission, and objectives.

-To develop and support strategies for mobilizing resources for Nyaka's programmes and activities.

-To develop and maintain operational Human Resource Management systems to ensure efficiency and accountability.

-To develop a coordination, monitoring, and evaluation mechanisms for Nyaka's programmes and activities.

-To lead the members of staff in such a manner that they achieve the best possible outcomes at a professional and personal level within the available resources while running Nyaka

programmes.

i) To prepare reports, briefs, and bulletins of Nyaka's performance to key stakeholders.

KEY OUTPUTS:

-Strategic frameworks for program implementation instituted.

-Human resource and financial accountability systems in place.

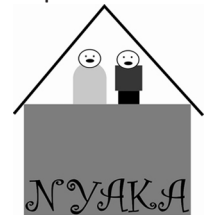
-Nyaka resources mobilized and performance made.

-Agreed budgets, programmes, and project proposals adhered to.

QUALIFICATIONS:

Degree in social sciences

Four years of related experience



Please send your applications to:

**NYAKA AIDS FOUNDATION
P.O. BOX 12540
KAMPALA, UGANDA**

